



## EMPLOYMENT APPLICATION

Application are considered for all position without regard to race, color, religion, sex, national origin, age, marital or veteran status, or in the presence of a non-related medical condition or handicap.

Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_ Phone # \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Social Security # \_\_\_\_\_

DOB \_\_\_\_\_ Are you a citizen of the United States of America? Yes \_\_\_ No \_\_\_

Have you applied here before? Yes \_\_\_ No \_\_\_ When? \_\_\_\_\_ Position applied for? \_\_\_\_\_

Employment Experience; Start with your present job or last job. Include military assignment and other volunteer activities. Exclude organizational names which indicate race, religion, sex or national origin.

Employer 1 \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone # \_\_\_\_\_ Supervisor's Name \_\_\_\_\_

Job Title \_\_\_\_\_ Reason for leaving \_\_\_\_\_

Dates of Employment: From \_\_\_\_\_ To \_\_\_\_\_ Salary or Hourly rate \_\_\_\_\_

Employer 2 \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone # \_\_\_\_\_ Supervisor's Name \_\_\_\_\_

Job Title \_\_\_\_\_ Reason for leaving \_\_\_\_\_

Dates of Employment: From \_\_\_\_\_ To \_\_\_\_\_ Salary or Hourly rate \_\_\_\_\_

Employer 3 \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone # \_\_\_\_\_ Supervisor's Name \_\_\_\_\_

Job Title \_\_\_\_\_ Reason for leaving \_\_\_\_\_

Dates of Employment: From \_\_\_\_\_ To \_\_\_\_\_ Salary or Hourly rate \_\_\_\_\_



**EMPLOYMENT APPLICATION PART 2**

**EDUCATION**

Schools/Colleges Attended:

# Years

Year Grad.

Degree

Schools/Colleges Attended:	# Years	Year Grad.	Degree
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Describe any special qualifications or training for this job:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Do you have a Texas State Motor Vehicle Safety Inspectors License? Yes \_\_\_\_\_ No \_\_\_\_\_

If no, is there anything that will prohibit you from obtaining a Texas Motor Vehicle Safety Inspectors License?

\*Note: This is not a condition of employment.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Have you ever been convicted of or pled guilty, no contest or nolo contendere, or received deferred adjudication or probation for any criminal offense, other than for a minor traffic violation?

\*Note: A conviction will not necessarily disqualify an applicant from consideration for employment.

Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, provide date(s) and details: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



EMPLOYMENT APPLICATION PART 3

Do you desire: (circle one) Full or Part-Time Full-Time Only Part-Time Only
Temporary Summer

If hired, how long do you intend to work for KWIK KAR LUBE & TUNE? (circle one)

0 - 6 months 6 months - 1 yr. 1 - 2 yrs. 2 - 5 yrs. 5yrs.+

How soon can you begin employment? \_\_\_\_\_

List 2 Personal References other than relatives, may include former employers.

Name: \_\_\_\_\_ Phone# \_\_\_\_\_

Name: \_\_\_\_\_ Phone# \_\_\_\_\_

Drivers License # \_\_\_\_\_ State \_\_\_\_\_ Expiration \_\_\_\_\_

Are you a veteran of the U.S. Military Service? Yes \_\_\_\_\_ No \_\_\_\_\_

I CERTIFY that answers given herein are true and complete to the best of my knowledge. I authorize investigations of all statements contained in this application for employment as may be necessary in arriving at an employment decision. I understand that this application is not intended to be a contract of employment. In the event of employment, I understand that false or misleading information given on my application or interview may result in termination.

Signature \_\_\_\_\_ Date \_\_\_\_\_

For Personnel Department Use Only

Remarks \_\_\_\_\_

Interview report by \_\_\_\_\_